

Public Works Department
Transportation Division

RESIDENTIAL PERMIT PARKING PROGRAM RESIDENT INFORMATION

VEHICLE PERMITS:

Each resident of the household within the residential permit parking area is entitled to a vehicle permit for their vehicle. Proof of residency and the vehicle registration are required from each resident applying for a permit. Examples of proof of residency would be a rental lease, driver's license with current address, telephone/utility bill, etc.

Each household within the residential permit parking area is entitled to one free vehicle permit each year. Each additional permit issued is \$3.00 each for the calendar year. On July 1st, the fee is pro-rated to \$1.50 for the remainder of the calendar year.

The vehicle permit is to be placed on the driver's side rear bumper of the vehicle. If the vehicle does not have a rear bumper, the permit should be placed in the lower driver's side corner of the rear window.

VISITOR'S PASS:

Every household within the residential permit parking area is entitled to **one** visitor's pass placard to be used for short-term visitors to the residence. There is no charge for the visitor's pass. The placard is to be placed on the driver's side dash board of the visitor's car.

If the visitor's pass is lost, damaged, or stolen, please call the Transportation Department at the number below and it will be replaced.

For long-term guests staying at the household, a temporary parking permit can be issued. You will need to provide the license plate number and make and model of the visiting vehicle.

For multiple guests or large gatherings, please contact the Transportation Department one day in advance, if possible, with the date, time, and number of cars you expect. A written request will be made on your behalf to the Police Department for a waiver of the parking restrictions in your area for the date and time you specify.

CITATIONS:

If a resident or a guest is issued a permit parking citation, they must contact the Tempe Municipal Court at (480) 350-8271 to request a hearing. The Transportation Department has **no authority** under any circumstances to waive a citation.

TRANSPORTATION DIVISION INFORMATION:

The office is located at 31 E. 5th Street in the northwest corner of the garden level. Office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. The phone number is (480)350-8219. The mailing address is P. O. Box 5002, Tempe, AZ 85280.